

Residential Data Input Form

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FMLS#		Sys	tem As	ssigned

Status		*Required
□Active	□Coming Soon **On Market Date	
Location		*Required
*Street Numbe	er Direction Prefix e.g. N, SE *St	reet Name (allows up to 50 characters)
Street Type e.ç	g. road, circle Direction Suff	ix e.g. N, SE Unit Number
*City		*State *Zip Code Zip +4
*County		*Area
*Subdivision/C	Complex (allows up to 30 characters)	
*Elementary So	chool	Elem Bus Route (Check 1 only) ☐ Yes ☐ No
*Middle School		Middle Bus Route (Check 1 only) ☐ Yes ☐ No
*High School		High Bus Route (Check 1 only) ☐ Yes ☐ No
Listing		
□ Residential	perty Subtype (Check 1 only of each) I Detached amily Residence	*List Price
□Residential □Condomi		Elst Files
*Listing Contra		*Expiration Date
*Commission t	□\$ □% □See Remarks to Selling Broker	*Variable Rate Commission (Check 1 only) ☐ Yes ☐ No
*Availability to □No Condit	Receive Offers (Check 1 only) itions	*Selling Agent/Broker may present offers directly to Seller? ☐ Yes ☐ No Seller's Init req'd
*Include Insta\	View Tour (check 1 only) □Yes □No	*Allow Internet Display (check 1 only) □Yes □No
*Allow Internet	et Address (check 1 only) Yes No	*Allow Comments/Reviews (check 1 only) ☐ Yes ☐ No
Agent/Off	fice	
*Listing Agent	t ID/Username	Co-Listing Agent ID/Username

In Matrix a variety of fields are auto-populated based on the Listing Agent ID and/or Co-Listing Agent ID entered e.g. email address, phone, fax, etc.

To update auto-populated Agent information log in to FMLS.com, select My FMLS and Edit My Roster. To update company information, please submit form #125 to FMLS.com; the form can be found at FMLS.com, FMLS Forms.





Legal	*Required
*Tax ID (may auto-pop. Only 1 Tax ID) Additional Tax ID's (separate by comma)	
Federal law requires sell based paint hazards befi	byte Grade Finished Below Grade Finished Below Grade Finished ers to provide certain important information about lead paint and lead ore the sale or lease of properties built before 1978. Real estate agents the disclosure obligation under the Real Estate Notification and Disclosure Yes
Below Grade Unfinished *Year Built F316, F319 and RE Forr *Block *LandLot	m is required prior to binding agreement date. Please reference GAR forms
*Lot *Plat Book *Plat P	age Deed Book Deed Page
*Special Listing Conditions (check up to 1) None Auction HUD Owned In Foreclosure Real Estate Owned Short Sale	*Special Circumstances (check up to 4) None Active Adult Comm Agent Related to Seller Cert. Prof. Home Bldr Corporate Owner Estate Owned Government Owned Historical Investor Owned
*Acres	*Acreage Source (check 1 only) Not Available Builder Plans Other Appraiser Estimated Public Records Assessor Owner See Remarks
*Lot Size Dimensions (24 characters max - 9 x 9 x 9 x 9)	*Property Condition (check 1 only) ☐ New Construction ☐ To Be Built ☐ Under Construction ☐ Fixer Upper ☐ Resale ☐ Updated/Remodeled
Attached Proper	ty Type Only ** # Units to Be Built
**Representative of Property (check 1 only)	*FHA Condo Approval (check 1 only) Tyes T No
Financial	*Required
*Taxes	**Tax Year
*Master Assoc. Fee	**Master Assoc. Fee Frequency (check 1 Only) Monthly
Swim/Tennis Fee	**Swim/Tennis Fee Due (check 1 only) ☐ None ☐ Optional ☐ Required
Initiation Fee	*Association (check 1 Only) Yes No
**Association Fee	**Assoc. Fee Frequency (check 1 Only) Monthly Annually
Assoc. Fee Includes (check up to 10) Cable TV Insurance Receptionist Swim/Tennis Door Person Maint. Exterior Reserve Fund Termite Electricity Maint. Grounds Security Trash Gas Pest Control Sewer Water	HOA Contact Phone
*Owner Financing (check 1 Only)	*Owner Second (check 1 only)
*Assumable (check 1 Only)	*HOA Rent Restrictions (check 1 Only) Yes No

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Financial (continue)	*Required
Management Company (up to 26 characters)	Management Phone
Management Company Email	
*Assessment Due/Contemplated (check 1 Only)	*Home Warranty (check 1 Only) □Yes □No
Rooms	*Required
Bdrms FBath HBath *Upper System will *Main System will automatically calculate *Lower State of the control o	*Bedroom Features (check up to 3) None Sitting Room In-Law Suite/Apartment Split Bedroom Plan Master on Main Studio Oversized Master Other Roommate Floor Plan
*Master Bath Features (check up to 4) None Shower Only Whirlpool Tub Skylights Whirlpool Tub Separate His/Hers Tub/Shower Tub/Shower Combo	*Kitchen Features (check up to 10) None
*Dining Room Description (Check up to 2) None Open Concept Butlers Pantry Seats 12+ Dining L Separate Dng Rm Great Room Other	*Laundry Features (check up to 4) None In Hall Main Level Mud Room In Basement Laundry Chute Upper Floor In Bathroom Laundry Room Other In Garage Lower Level
*Additional Rooms (check up to 9) Bonus Room Great Room-1 Story Sun Room Sun Room Wine Cellar Exercise Room Living Room Workshop Family Room Loft Other	
Interior *Basement (check up to 6) None Bath/Stubbed Interior Entry Boat Door Partial Crawl Space Daylight Driveway Access Exterior Entry Finished Finished Finished Bath	*Interior (check up to 12) Beamed Ceilings
*Appliances (check up to 12) Dishwasher	*Accessibility Features None Approach with Ramp Bedroom Ceiling Track Doors Electric HVAC Elevator Installed Entrance (check up to 10) For Hearing-Impairment Grip-Accessible Features Hallway(s) Kitchen Kitchen Stair Lift Washer/Dryer

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Interior (continue)	*Required
*Heating (check up to 4) None Heat Pump Separate Meters Central Natural Gas Solar Electric Oil Space Heater Forced Air Propane Zoned	*Cooling (check up to 5) None Heat Pump Other Attic Fan Humidity Control Ceiling Fan(s) Whole House Fan Central Air Window Unit(s) Electric Air Filter Zoned
*Utilities (check up to 7) None Sewer Available Cable Available Underground Utilities Electricity Available Water Available Natural Gas Available Phone Available	*Electric (check up to 3) None
*Number of Fireplaces	*Fireplace Features (check up to 6) None
*Security Features (check up to 8) None	*Other Equipment (check up to 5) None Irrigation Equipment Satellite Dish TV Antenna Generator Home Theater Intercom
*Flooring (check up to 3) None Hardwood Vinyl Carpet Pine Other Ceramic Tile Sustainable Concrete Terrazzo	*Window Features (check up to 3) None Skylight(s) Insulated Windows Storm Window(s) Plantation Shutters Shutters
*Common Walls (check up to 3) No Common Walls No One Above 2+ Common Walls No One Below End Unit	*Spa Features (check up to 1) ☐ None ☐ Community ☐ Private
*Architectural Style (check up to 3) A-Frame Craftsman Modular Bungalow European Patio Home Cabin Farmhouse Ranch Cape Cod French Provincial Rustic Chalet Garden (1 Level) Townhouse Cluster Home High Rise (6+ stories) Traditional Colonial Loft Tudor Contemp/Modern Mediterranean Victorian Cottage Mid-Rise (up to 5 stories) Other	*Required Body Type (Mobile and Modular Only) (check up to 1) Double Wide Quad Wide Single Wide Triple Wide Other
*Levels/Stories (check up to 1) 1	*Construction Materials (check up to 3) ☐ Aluminum Siding ☐ Cement Siding ☐ Stucco ☐ Block ☐ Frame ☐ Synthetic Stucco ☐ Brick 3 Sides ☐ Log ☐ Vinyl Siding ☐ Brick 4 Sides ☐ Metal Siding ☐ Other ☐ Brick Front ☐ Shingle Siding ☐ Cedar ☐ Stone
*Foundation (check up to 3) None Pillar/Post/Pier Slab Brick/Mortar See Remarks Concrete Perimeter	**Certified Professional Home Builder LIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIII
*Roof Type (check up to 4) Composition Shingle Concrete Slate Copper Tar/Gravel Green Roof Tile Metal Wood Ridge Vents Other	*Lot Features (check up to 6) Back Yard Landscaped Spring On Lot Borders US/State Park Level Steep Slope Corner Lot Mountain Frontage Stream or River On Lot Creek On Lot Nav. River On Lot Wooded Cul-de-sac On Golf Course Zero Lot Line Flood Plain Pasture Other Front Yard Private Lake/Pond On Lot Sloped

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Exterior (continue)	*Required
*Fencing (check up to 5) None	*Exterior Features (check up to 5) None Gray Water System Storage Storage Awning(s) Permeable Paving Storage Balcony Private Front Entry Tennis Court(s) Courtyard Private Rear Entry Other Garden Private Yard Gas Grill Rain Barrel/Cistern(s)
*Pool Features (check up to 3) None Gunite Indoor Above Ground Heated Screened Enclosure Fiberglass In Ground Vinyl	**Private Pool □ Yes □ No
*Patio and Porch Features (check up to 7) None Front Porch Rooftop Covered Glass Enclosed Screened Deck Patio Side Porch Enclosed Rear Porch Wrap Around	*Parking Features (check up to 7) None Garage Faces Side Kitchen Level Assigned Level Driveway Carport On Street Covered Parking Lot Deeded Parking Pad Detached RV Access/Parking Drive Under Main Level Storage Driveway Unassigned Garage Underground Garage Faces Front Varies By Unit Garage Faces Rear Vehicle Charging Station
**# of Spaces Carport Garage Parking	*Water Source (check only 1) Private Well Public Other Owner's Init req'd
*Sewer Description (check up to 2) Public Sewer Other Septic Tank Owner's Init req'd	*Road Frontage Type (check up to 2) None Highway Other City Road Interstate County Road Private Road Easement State Road
*Road Surface Type (check up to 3) None Gravel Asphalt Paved Concrete Other Dirt	*Other Structures (check up to 7) None Gazebo Pool House Airplane Hangar Green House RV/Boat Storage Barn(s) Guest House Second Residence Boat House Kennel/Dog Run Shed(s) Cabana Outbuilding Stable(s) Carriage House Outdoor Kitchen Workshop Garage(s) Pergola
*Horse Amenities (check up to 5) None	
Setting	*Required
*Lake Name	
**Waterfront Footage	**Waterfront Features (check up to 3) None Lake Front Pond Creek Marsh River Front Lake Ocean Front
*Dock (check up to 3) None Deepwater Access Shared Courtesy Dock Permit Shared Covered Double Slip Single Slip Covered/1 Slip Hoist Other Covered/2 Slips Lights Covered/3+ Slips Party Deck	*VieW (check up to 3) City River Golf Course Rural Lake Other Marina Mountain(s) Ocean

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*Community Features (check up to 12)		*Required
None Guest Suite Public Transportation Airport/Runway Homeowners Assoc Racquetball Restaurant Restaurant Restaurant Restaurant Roll Restaurant Sauna Sauna Sauna Sidewalks Community Dock Near Beltline Sidewalks Sidewalks Concierge Near Marta Ski Accessible Spa/Hot Tub Stable(s) Spa/Hot Tub Stable(s) Dog Park Near Trails/Greenway Street Lights Dry Dock Park Swim Team Fishing Pickleball Tennis Court(s) Fitness Center Playground Wine Storage Gated Pool Other		
Green Green Building Certifications ☐ EarthCraft Home ☐ ENERGY STAR Certified Home ☐ HERS Index Score ☐ Greek up to 4) ☐ LEED for Homes ☐ NGBS New Construction ☐ NGBS Whole-Home Remodel	**HERS Index Rating I	
*Green Energy Efficient (check up to 6) None HVAC Thermostat Appliances Insulation Water Heater Doors Lighting Windows	*Green Energy Generation (check up to 4) None Solar Water Wind	
Remarks		*Required
Public/Consumer Remarks - Displays to public (576 character lin	nit)	
1		
Additional Public/Consumer Remarks - Displays to public (12	200 character limit)	

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Agent Only/Private Remarks (1000 character limit)	*Required
agent Only/1 Invate Nemarks (1000 dialated limit)	
Directions (300 character limit) - Enter directions to property only	
Show Instructions (check up to 5)	*Lockbox Type (check up to 2)
	*Lockbox Type (check up to 2) None
Appointment Only Pet(s) on Premises	Other
☐ Call Listing Agent ☐ Restricted Hours ☐ Call Listing Office ☐ Security System	☐ Supra
☐ Call Owner ☐ See Remarks	
☐ Call Tenant ☐ Showing Service ShowingTime	
☐ Day Sleeper ☐ Text Listing Agent☐ Do Not Show ☐ Vacant	
☐ Key in Office	
Occupant Type (check up to 1)	
Owner (Gleck up to 1)	
☐ Tenant ☐ Vacant	*Showing Contact Name (40 character limit)
vacant	
	*Showing Contact Phone
Tours	•
Virtual Tour	
Owner agrees (Owners agree) above information is true and correct to the best of his/h	er/their knowledge.
Signature	DATE
Owner understands and agrees to all information above and property characteristics in	the FMLS computer system will be provided to agents who may represent other parties. Owner hereby waives
any claims against FMLS and its employees arising out of disclosure of such informatic or causes of action whenever asserted arising out of such disclosure.	on to other parties and hereby covenants that owner will not sue FMLS or employees for any and all claims suits

INFORMATION HEREIN BELIEVED TO BE ACCURATE BUT NOT WARRANTED

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